How to Get Funding!

Money can come in pretty handy when it comes to running your society and there are LOADS of ways that societies and committees can obtain funding and generate your own income.

Make sure you get to grips with understanding your finance accounts first by reading the ‘Society Treasurer’ guide (for Society Treasurers) or ‘Finance Guide for Committee Treasurers’ (for Working and Representative Committee Treasurers) – all on the Society Support Hub.

Societies in debt must book a development meeting with society.coordinator@sheffield.ac.uk to discuss income generation. Whilst societies are not given funding to pay off debt, we can help you with good income generation ideas to help you organise events that will not lose any further money.

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**Funding**

1. **Annual Grant (A-account) - societies only**
   - Before the summer your society Treasurer will be required to complete an online form if you would like to be granted £100 into your society A-account from September. The form simply asks for your society name and whether you want the money – without the need for an application – easy!
   - This is to help you prepare for the Intro publicity push and any other essential things you might need to kick-start the year.
   - A-account money must be spent during the academic year, or you will lose it. Refer to the Treasurer guide on the Society Support Hub to find out how to spend it.
   - We will send your Treasurer this form before the summer.

2. **Societies Extra Fund (SEF) - societies only**
   - Top-ups during the year! If you are running special events or are in need of new equipment, apply to SEF.
Applications are assessed by Societies Committee and the Activities Officer weekly during term-time.

£250 maximum per application but there are not restrictions on how many applications you make (A-account).

Apply through the Society Support Hub ‘Money & Funding’ section.

3. (Working and Representative) Committee Extra Fund - Working or Representative Committees only (NOT Societies)

- NOT for charity and/or political organisations
- This pot of money exists to help Working and Representative Committee events, projects equipment and activities that relate to their core aims and objectives.
- This should not include items that you applied for in the first annual round of funding - the aim of this fund is for new ideas and initiatives that you may have throughout the year.
- Applications for this fund are reviewed by the Development Officer and your ‘buddy’ Officer and/or staff member during term time.

4. New Ideas Fund (NIF)

- The New Ideas fund exists to help societies and committees finance original, innovative events or activities which they have not held previously. This award has been used to fund trips to perform at Edinburgh Festival for example.
- Applications are assessed by Societies Committee and the Activities Officer weekly during term-time.

- This can be applied for online throughout the academic year for funding up to £500 (A-account).
- Apply through the Society Support Hub ‘Money & Funding’ section.

5. Collaboration Fund (CoF)

- Must be for collaborative events/projects, organised by two or more societies or committees.
- Applications are assessed by Societies Committee and the Activities Officer weekly during term-time.
- This can be applied for online throughout the academic year for funding up to £500 (A-account).
- Apply through the Society Support Hub ‘Money & Funding’ section.

6. Safety Fund - available to Societies, Working and Representative Committees

- This fund is available throughout the year!
- It exists to help societies and committees run activities that relate to their core aims and objectives in the safest way possible.
- The money can help fund things like equipment, training or specific first aid/safety supplies that you may need for your activities.
- Applications for this fund are reviewed by the Student Groups Coordinator and Head of Student Groups Support on a weekly basis. Please contact: society.coordinator@sheffield.ac.uk if you have any questions.
7. Campaigns and Policy Fund
- The C&P Fund is here to give you a helping hand to campaign on - or progress - issues you care about.
- This could include doing something to take forward an existing SU policy, like the ‘Accessibility on Campus’ policy, or ‘Internationalisation’ (but it doesn't have to be!).
- There is no maximum limit.

8. University Alumni Fund
- The Alumni Foundation channels donations from Sheffield Alumni (previous students) into projects involving students and/or staff.
- Grants of £100-£2,000 are available for musical, dramatic, cultural or other worthwhile projects.
- Please note that there are only three deadlines every year: in November, February and May. Apply through: sheffield.ac.uk/alumni/foundation

9. South Yorkshire Community Foundation Fund
- The SYCFF provides grants to support projects that meet the needs of local people facing economic hardship and other barriers to aspiration.
- To apply call the grants team on 0114 242 4294 to discuss any application that you wish to make. If you are successful, please contact society.coordinator@sheffield.ac.uk as your group will need to collect an appendix to your current constitution, which states the dissolution clause (should your group fold – part of the SYCF criteria). http://www.sycf.org.uk/apply/
- Please note that volunteering must be approved first by Sheffield Volunteering.

10. Hubbub
- Hubbub is a website that provides UK students with the opportunity to attract funding for educational projects based around a range of topics e.g. media, comedy, science and technology, dance and art and design.
- The website allows students to create funding proposals and attract a range of sponsors. Please note that Hubbub charges a 5% fee.
- For more information visit: www.hubbub.net

11. O2 Think Big
- Think Big gives money (up to £300), training or support to 13-25 year olds to improve their community.
- Projects funded to date include a careers networking website, a gardening project and a theatre-in-education project. Please note that any volunteering with under-18s must be approved first by Sheffield Volunteering.
- For more information visit: www.o2thinkbig.co.uk
Fundraising Ideas

12. Membership Fees
- Every society is strongly advised to charge a minimum of £3 per year to each society member.
- These fees really do add up and are stashed in your B account, so you can spend it on anything you like for your society.
- You can charge membership through the SU website (where the money will go straight to your B-account) – read the guide ‘Editing your society webpage’ to find out how. If you still take cash, then keep a list of those who have paid.

13. Other Societies and Committees
- By networking with other societies/committees, you could share the cost of an event and have extra promotion to more members.

14. Making a Profit
- Your group can make profits on a small level, by putting in place mark-ups on merchandise or clothing, so making a profit.
- For example, you could sell your hoodies for £2 more than the price you ordered them for (including postage and packaging). It really adds up!

15. Adopt a Charity’: Fundraising with Sheffield RAG
- Fundraise with RAG (Raising and Giving) to fundraise for your society or committee - as well as a local charity that your group can ‘adopt’.
- Claim back 50% of all the money you fundraise to your society B account or committee account.
- Please see the ‘Adopt a Charity’ guide on the Society Support Hub for more information.

NB Societies can fundraise for charity independently as long as conditions in the guide ‘Society Charitable Fundraising’ are adhered to. Working & Representative Committees must fundraise for charity through RAG.